



## 2015 Classroom Mini-Grant Application

Grant Title: \_\_\_\_\_

Teacher: \_\_\_\_\_

School: \_\_\_\_\_

Number of Students Impacted: \_\_\_\_\_

If Teaching Quality, Number of Teachers Impacted: \_\_\_\_\_

Grant Type: \_\_\_\_\_

(Career/Technical Education, Increasing Graduation Rates, Literacy, Low Performing Students, STEM Education, Teaching Quality)

I certify that the enclosed project aligns with our School Improvement Plan and supports our goal of improving learning for all students.

Principal's Signature: \_\_\_\_\_

School Improvement Team Chairperson, Signature: \_\_\_\_\_

By signing this Classroom Mini-Grant application:

I understand any items purchased with these mini-grant funds belong to the Walton County School District. These item(s) are allowed to follow the grant recipient if that recipient is transferred to a school within the Walton County School District. If the recipient no longer works for the Walton County School District, these items belong to the school where the items were last used. If the mini-grant is a group grant and either teacher changes schools or leaves the Walton County School District, the item(s) belong to the school where they were last used.

I understand that I am required to maintain records and complete a final report to document the success of this project. I understand that the classroom mini-grant final report is due to the Walton Education Foundation on May 26, 2016.

Teacher's Signature: \_\_\_\_\_

**Email your application to: [info@waltonedfoundation.org](mailto:info@waltonedfoundation.org)**

If you have any questions or would like more information, please contact the WEF Executive Director:

MH Carr [info@waltonedfoundation.org](mailto:info@waltonedfoundation.org) 850-692-9961



## Grant Requirements

**DUE DATE: Friday, September 11, 2015 at 5:00 pm Central Time**

Your application **MUST BE EMAILED** to [info@waltonedfoundation.org](mailto:info@waltonedfoundation.org) in PDF or WORD format. One paper copy of the application with original signatures plus four copies must be sent to or dropped off at 145 Park St, Suite 5, DeFuniak Springs, FL 32435. Handwritten applications will not be accepted.

Other than the cover page, please do not mention your school, your name or other teachers' names, or any other identifiable information. The review process is blind and therefore cannot have any identifiable information; if such information is included your application will be rejected.

The application should consist of the following key elements and cannot exceed a total of six pages:

**1. Cover Page**

**2. Project Abstract (200 words or less)**

**3. Project Summary & Objectives** (not to exceed 1 page)

State clear and measurable objectives aligned with Next Generation-Sunshine State Standards/Common Core Standards. Clearly state grant objectives related to benchmarks, standards and the curriculum. Explain how this grant will benefit students academically. Define the desired outcomes of the grant.

- What will the grant accomplish?
- What NEED will be addressed and what change will result? (The need should be data-based, not simply your idea of something innovative to do.)
- How does this objective relate to the NG-SSS /Common Core Standards?
- Grant Goals and Benchmarks/GLEs: The goal of your grant must be to improve achievement and provide educational enrichment. In order to get to that goal, you must address grade level expectations (GLES), benchmarks, etc. of the NG-SSS /Common Core Standards. Cite the primary benchmarks/GLES you intend to address.

**4. Project Activities & Timeline** (not to exceed 1 page)

Please list the activities linked to the objectives for the proposed project. Outline the major activities and timeline that you plan to implement. This is your plan of attack! It is a good idea to write it out and then see how well someone unfamiliar with your idea understands it. That person can tell you what unanswered questions the reviewers might have after reading your proposal.

- How does the activity accomplish the grant objectives that relate to the NG-SSS/Common Core Standards?
- Who will be responsible for the activity?
- When will the activity take place?
- Where will the activity take place?

**5. Evaluation Plan** (benchmarks, test scores pre and post grant)

Provide a list and description of how the proposed project will be evaluated. Please link the evaluation to the measurable objectives and include the number of project participants /students. You must be prepared to evaluate your project.



Note: test scores, grades, performance assessments, and survey results are keys to evaluating success. Student observation alone is NO longer accepted as a tool to measure project success.

**6. Proposed Budget**

Please complete the attached budget form. Below is an example of a budget that meets the Mini-Grant requirements.

**Individual grant (1 teacher): \$1,000 maximum proposed budget**

**Group grant (2+ teachers): \$1,500 maximum proposed budget**

*\*If the proposed budget you submit exceeds those amounts your mini-grant will be rejected.*

*\*\*Please include SHIPPING costs in the total amount.*

Classroom Mini-Grant Proposed Budget					
Grant Title: Example Budget					
	Item / Service	Website or Store	Unit Cost	# of Items	Total Cost
1	Celestron 127EQ PowerSeeker Telescope	<a href="http://amzn.com/B0007UQNKY">http://amzn.com/B0007UQNKY</a>	\$149.95	5	\$749.75
2	Celestron PowerSeeker Accessory Kit Telescope	<a href="http://amzn.com/B004OUMTT2">http://amzn.com/B004OUMTT2</a>	\$ 35.99	5	\$179.95
3	Ground UPS Shipping		\$ 27.46	1	\$ 27.46
4					\$ -
5					\$ -
6					\$ -
7					\$ -

\$957.16

**Special Note:** The Walton Education Foundation hosts an annual fundraiser to support the Classroom Mini-Grants. Save the date for this year's Apple Classic 5K and 10K at Hammock Bay on February 20, 2016! All teachers who receive a mini-grant are required to either participate or serve as a volunteer at the event. Teachers are also encouraged to serve as the school's primary contact and champion to pull a team together. The continued success of this event will help fund next year's mini-grants. Please contact MH Carr - [info@waltonedfoundation.org](mailto:info@waltonedfoundation.org) - to volunteer or sign up to be a Walton Education Foundation Champion Teacher!



**Classroom Mini-Grant Proposed Budget**

Grant Title:					
	Item / Service	Website or Store Where Item Can Be Purchased	Unit Cost	# of Items	Total Cost
1			\$		\$
2			\$		\$
3			\$		\$
4			\$		\$
5			\$		\$
6			\$		\$
7			\$		\$
8			\$		\$
9			\$		\$
10			\$		\$
11			\$		\$
12			\$		\$
13			\$		\$
14			\$		\$
15			\$		\$
16			\$		\$
17			\$		\$
18			\$		\$
19			\$		\$
20			\$		\$
21			\$		\$

\$

If you need help composing your proposed budget please contact WEF's Bookkeeper, Sue Brack 850-892-1100, ext. 1503 or [bracks@walton.k12.fl.us](mailto:bracks@walton.k12.fl.us)